



6. *FAIRNESS & ACCESSIBILITY*

Overview

CLT is committed to providing every student with a good and fair test-taking experience. The CLT therefore offers a range of accommodations for students with documented learning or physical disabilities in order to give them equal opportunity for success, while maintaining the rigor and integrity of the exam. The CLT adheres to the Individuals with Disabilities Education Act (IDEA) and the Americans with Disabilities Act (ADA). In compliance with these laws and in keeping with its efforts to open the door to all students to fulfill their potential on the test, the CLT seeks to promote diversity and minimize bias.

Fairness During the Testing Process

All CLT testing takes into account learning differences and disabilities in accordance with the Standards for Educational and Psychological Testing. The CLT also considers fairness in testing a top concern, and it thus works to minimize bias, facilitate accessibility, and ensure universal design.

Fairness in Score Interpretations for Intended Uses

The purpose of the CLT exams are both an internal secondary school metric as well as a college entrance exam. A given score does not guarantee admission to a given college.

Fairness in Test Accessibility

CLT provides testing accommodations to students with documented disabilities to make testing accessible to all. CLT's accommodations apply to those whose disabilities are cited by a licensed professional as hindering education and whose accommodations are currently documented as being used in their educational setting.

Accommodations and Requests

First-time CLT test-takers are required to fill out and submit the CLT Testing Accommodations Request Form, which is available on the CLT website.¹ Students who have been granted testing accommodations on the official CLT and/or who have been granted a accommodations on the CLT8 and/or CLT10 in the past five (5) years who are interested in testing accommodations for additional exams may fill out and submit CLT's Repeat Testing Accommodations Request Form.

All accommodations request forms must be submitted on behalf of individual students. Accommodations request forms submitted for more than one student will not be considered.

The disabilities for which CLT provides accommodations include:

- » Specific Learning Disorders
- » Autism Spectrum Disorders
- » Communication Disorders
- » Psychiatric Disorders
- » Visual Impairment and Blindness
- » Hearing Impairment and Deafness
- » Physical Disorders
- » Traumatic Head Injuries
- » Tic Disorders

CLT makes the following accommodations available to students who provide appropriate documentation.

- » MP3 audio test format
- » Braille exam (includes all graphs and figures)
- » Large print exam (14-, 16-, 18-, or 20-point font)
- » Reader
- » Written instructions
- » Signed instructions
- » Extended time (50% and 100% allotments in both uniform and selective formats)
- » Preferential seating
- » Food breaks (must be contained in a clear plastic bag and remain unspoiled in room temperature for at least three hours)
- » Medication

To ensure the timely fulfillment of accommodations requests, requests for accommodations must be submitted to CLT at least eight weeks before the test date. The Testing Accommodations Request Form lists the current academic year's accommodations request deadlines.

The following two (2) types of documentation must be uploaded as PDF or Word documents to the CLT Accommodations Request Form.

- » Student's IEP, 504, or school-issued official accommodations plan
- » One (1) of the following:
 - » Student's psychological evaluation including diagnostic code
 - » Diagnosis by a certified relevant physician accompanied by test results and diagnostic code

Students requesting repeat CLT accommodations are not required to re-submit this documentation.

CLT will notify the student regarding the student's approval status within two (2) weeks of reception of the pertinent accommodations request form. CLT will contact students by email with any matters that require clarification.

CLT will do its best to honor requests for accommodation. If a student's desired accommodation is not yet included in what CLT offers, students may submit certification of their disability and make a special request, and CLT will seek to fulfill this petition while maintaining the integrity of the exam.

¹ CLT Testing Accommodations Request Form, <https://www.cltprep.com/accommodations-request-form.html>.